

**Historical Preservation Advisory Committee
Meeting Minutes
January 17, 2023**

Meeting Called to Order (Time 7:04pm)

Reading of Open Public Meeting Act.

Members present: Chairperson Laura Olstein, Vice Chairperson Jim Roselius, Corresponding Secretary Caryl Keyser (Alternate), Dave Wilding, John Cannie, Borough Historian and Member Tom Kline, SOSAC liaison Scot Simptner
Absent: Council Liaison Vince Russo, Mary DiBrigida
Friends: None
Guests: Michael Zaccagnino

Approval of Minutes: Motion to approve November 15, 2022 minutes made by John Cannie and seconded by Tom Kline, all in favor, none opposed; Scot Simptner abstained.

Reorganization Meeting: Caryl Keyser made a motion to keep the same officers as last year and elect Mary DiBrigida to the position of Corresponding Secretary. John Cannie seconded the motion; all in favor, none opposed.

Old Business:

Morris County Historic Preservation Trust (large grant money): Tom Kline-1) Things moving at a snail's pace. Submitted quote to JIF for MEGA test and they approved for @\$2500. Test was scheduled for early January but has not been done yet. 2) Everything on the panel should be replaced and probably the wires under the floor. 3) Asbestos remediation completed in December. 4) Tom received email from Paragon re: final payment so was put in for processing. In FedEx package, back-dated close-out documents to July which Tom had specifically asked them not to do. 5) Insurance company will pay for most of the repairs (i.e., rug). 7) Need copy of MCI last invoice-electrical test that needed to be done.

Morris County Heritage Commission History Re-Grant Program (small grant money): Laura Olstein-1) Sent in final project report and asked for extra time to finish project. Reached out to CAPES in December. Received email from their consultant; scheduled appt. on February 25th at 11:30. Decide on scanner rather than the recommended overhead camera? Can then maybe move forward on project and will finish when possible.

Building and Grounds Report: Jim Roselius-1) Tree removal scheduled? Jim will talk to them this week. Don't pay invoice until it's done. 2) Painter came to give 2 quotes-to repair and to repaint the total building. But never received quote. Painter is reluctant to fix the bad part then the rest won't match. But he might not do complete strip job (@\$7000). Another company might have to come in to fix shutters and anything else that's bad. 3) Jim will ask Vince re: cameras. 4) Bought 2 screen doors-in garage. 5) Add painter to budget. 6) DPW brought over the Butternut Tree sign and the metal Welcome to Kinnelon sign-both put in cage.

Friends Report: Not meeting at this point.

Pathways: Laura Olstein-Would like to participate in tour but will have to wait and see.

Research & Collections: Mary DiBrigida-Nothing at this time.

Scout Projects: Laura Olstein-No news to report.

Social Media: Laura Olstein-Nothing much has been updated.

Special Programs Report: On hold until museum can re-open.

Staff Report/Technology Report: Michael Zaccagnino and John Cannie-1) Michael shared the tablet that would be going into all of the rooms. Get one for each room? Maybe buy 6 or 7? 2) Can put in a button to play audio about the pictures in frames. Short captions on pictures. Can have audio version of tablet downloaded to visitor's phones. Different presentations for each room. Background info can be added over time. Will need sanitary protocols as well. Phone guided tours should use their own earbuds. Get anti-screen smudge covers. Going forward in technology, 1) Microsoft license will be @\$100/yr. and a premium expanded Google account will be @\$100/yr.-so do not renew Morris County Tourism. 2) Replace cable with at least minimum service.

Comments from the Borough Historian: Tom Kline-1) Tom will give history boards to museum-store in office for now. 2) Had a request to look into situations at Miller cemetery-put report in a PDF for archives. 3) NY Susquehanna & Western trains ran through Kinnelon. 4) In November submitted application to put St. Hubert's Chapel on national register-should be perfected by 4/15 and the committee meets in July to decide. 5) For 2022, two lectures at library, that's all.

New Business: John Cannie-1) The Canal Society of NJ has a permanent home at 35 Waterview Blvd in Parsippany-Troy Hills. They have an environmentally controlled archives room. 2) Need to discuss Friends-need to get easier access to the \$\$-need to support them-can be a member of both? Tom will ask at Kinnelon Heritage to see if they would join.

Next Meeting: Tuesday, February 21, 2023 – 7:00 pm

Adjournment: Time 8:25 pm. Motion made to adjourn by Mary DiBrigida and seconded by Tom Kline. All in favor, none opposed.

At the February 21, 2023 meeting, on a motion by Jim Roselius, and seconded by Scot Simptner, and the affirmative voice vote of all members present, the January 17, 2023 minutes were approved.

Aura Cakes